



TOWN OF SMITHFIELD
REQUEST FOR PROPOSAL
FOR
PEST CONTROL SERVICES
FOR FY 2026-2028

Bid Opening: February, 16, 2026, 2:00 pm

By
Jacquie Smith, Purchasing Agent

Lawrence Davis, Public Works Director

THE TOWN OF SMITHFIELD HAS A REQUIREMENT FOR THE FOLLOWING:

PEST CONTROL SERVICES FY 2026-2028

Provide services for the control of roaches, ants, silverfish, German roaches, rats, mice, and subterranean termites.

Furnish all labor, materials, tools and equipment to comply with all federal, state, and local health, welfare, sanitation, fire and police laws, rules and regulations.

Provide once a month service to the facility, and all callbacks free when deemed necessary. The price is as follows:

1. Town Municipal Bldg. (Town Hall), 350 East Market St. \$ _____
2. Smithfield Operations Ctr, 230 Hospital Road \$ _____
3. Water Treatment Plant, 515 N. 2nd Street \$ _____
4. Public Works Garage, 231 Hospital Road \$ _____
5. Fire Department, 111 S. 4th Street \$ _____
6. Fire Department Station #2, 1200 W. Market St. \$ _____
7. Hastings House, 200 S. Front St. \$ _____
8. Legion Hut / Neuse Little Theater, 104 Front St. \$ _____
9. Girl Scout Hut, 306 S. 2nd St. \$ _____
10. Smithfield Police Dept, 110 S. 5th Street \$ _____
11. Smithfield Police Station # 2, 909 E. Lee St. \$ _____

Submit Separate Proposal For:

Smithfield Recreation and Aquatics Ctr., 600 Booker Dairy Rd. \$ _____

This contract will require monthly inspections. Please provide cost proposals for each facility listed.

NOTE: It is important that prospective bidders be familiar with all locations at which services are required. For that reason, an optional walk-through at all locations has been scheduled for **Monday, February 9th, 2026**, beginning at 11:00 am at the Public Works Facility, located at 231 Hospital Road. If for some reason you will be unable to attend at the noted time, you are advised to call immediately and schedule another time for a walk-through prior to date and time of bid opening. To schedule another time/date for your walk-through, contact Michael Sliger at (919) 989-6570. Questions concerning the services required will be answered at the time of the walk-through.

To receive consideration, proposals must be mailed to Town of Smithfield, Attn: Lawrence Davis, PO Box 761, Smithfield, NC, 27577 or hand delivered to 231 Hospital Road, Smithfield NC 27577 by, **February. 16, 2026, 2:00 pm.** Proposals received after this time and date shall not be considered.

PROPOSAL

Total price for Pest & Termite Control Services provided
for facility #'s 1 – 11 \$ _____

Total price for Pest & Termite Control Services provided
for Smithfield Recreation and Aquatics Ctr.: \$ _____

Prices quoted above shall be in effect for the complete term of the contract. Contract shall be in effect for a period of twelve (12) months beginning July 1, 2026. The Town reserves the right to extend this contract for an additional two (2) year period pending successful completion of the contract and with the agreement of the successful vendor. This contract may also be canceled at any time by either party for any reason upon submission of a thirty (30) day written notice advising intent to cancel contract.

In compliance with the enclosed request for proposal, the undersigned offers and agrees, if this proposal be accepted within _____ days from the opening, to furnish the services as described herein at the prices quoted for a period of twelve (12) months from date of award.

Name of Company _____

Address _____

Phone _____

**Signature of Authorized
Official** _____
Name Printed _____

Title _____

Date _____

SEAL (if Corp)

GENERAL TERMS AND CONDITIONS

All proposals must be submitted on the forms provided.

To receive consideration, proposals must be returned no later than **Monday, February 16, 2026, 2:00 pm**. Proposals received after this time and date shall not be considered. Proposals must be delivered in a sealed envelope marked “RFP – Pest Control Services FY26” and hand delivered to 231 Hospital Road, or mailed to PO Box 761, Smithfield NC 27577.

The Town of Smithfield reserves the right to reject any and all bid proposals and to waive informalities.

In accordance with State Law GS 143-129, the award shall be made to the lowest responsible bidder meeting all requirements, qualifications and specifications, taking into consideration quality, performance and time specified in the proposal for delivery.

All proposals must be firm and not subject to increases without the Town of Smithfield’s approval.

Tabulations will be provided upon request. To receive tabulations, vendors must enclose a self-addressed stamped envelope.

Prices quoted in this proposal shall be delivered, FOB Smithfield North Carolina. North Carolina sales tax shall not be included in the proposal.

No proposal will be considered or accepted unless at its time of filing the same shall be accompanied by a current Certificate of Insurance.

Any deviations from specifications set forth must be clearly indicated in the proposal; otherwise, it will be considered that items offered are in strict compliance with these specifications and the bidder will be held responsible for providing the same.

In submitting a proposal, vendor agrees not to use the results as a part of any commercial promotion or advertising without prior written approval from the Town of Smithfield.

Please direct all technical questions to Lawrence Davis, Public Works Director at 919-934-2580.

**REFERENCE PAGE
(MUST BE FILLED OUT BY BIDDER)**

Please list at least three (3) current or past clients

Name _____ **Years Known** _____

Address _____ **Phone** _____

Services Provided _____

Name _____ **Years Known** _____

Address _____ **Phone** _____

Services Provided _____

Name _____ **Years Known** _____

Address _____ **Phone** _____

Services Provided _____

**PLEASE LIST NC DOA, NC PESTICIDE BOARD, PESTICIDE APPLICATOR
IDENTIFICATION**

Name on License _____

Name of Applicator _____

License No. _____

Classification _____

Certification Code(s) _____

Expiration Date _____